



## CPM Capstone Prep

Here are some resources & suggestions to help you prepare for the CPM Capstone!

**Capstone:** What is the CPM Capstone? Once you complete the 8 certification courses, you'll move to Step 3: Test. The CPM Capstone includes a two-part final assessment.

**Part 1 | Management Plan Skills Assessment (MPSA):** includes a two-day classroom intensive review followed by a case study-based practical application assessment.

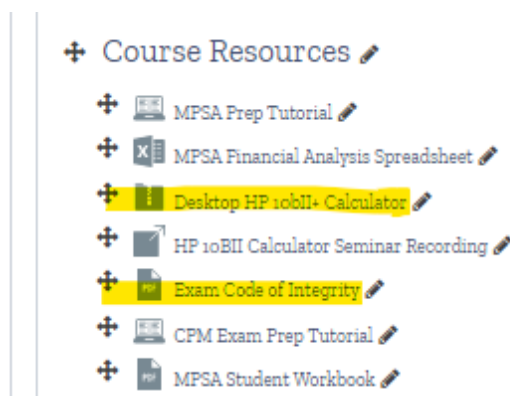
**Part 2 | CPM Certification Exam:** 150 question multiple choice exam

For more details about the Capstone, please see [this section](#) of the CPM Handbook.

**Register:** Register [here](#) for the CPM Capstone. You can choose to have the 2 day review in-person or virtually (like a Zoom set-up with a live instructor). The exams will be online proctored exams.

**Proctoring:** Once you register, you will receive information on scheduling your proctored exams in your IREM Learning Platform. These instructions can also be found [here](#).

**Calculator:** The HP10bII or HP10bII+ financial calculator or similar financial calculator app is required. Please note that **students are not permitted to use cell phones during the exam**. This information can be found in the 'Exam Code of Integrity' available on the MPSA Exam's main course page (highlighted below). The use of the "App" refers to using the desktop application on a computer. The desktop calculator is also highlighted in the screenshot below.



## Additional Tips:

1. Practice using a split screen. You can only have one monitor so practice using the split screen function so you can see both the exam & course materials.
2. Combine all your workbooks into one PDF. It's easier to search one PDF vs having to open all of the workbooks individually.

## Other Resources:

1. **Capstone Prep Zoom Recording:** Recent CPMs share their tips to take the MPSA.  
<https://us02web.zoom.us/rec/share/v1HQrnjxUgBLb3tQ97sPYTFsm640JSWv69OJSLIm65YCsHIgDx7MDBGyVmt3JoeM.zuTIdIiCxA4KMOJx>  
Passcode: #3!6=U\$s
2. **CPM Capstone Overview:** Read through this – it has a lot of good info including ways to prep for both exams. [CPM Capstone - Step 3 Test](#)
3. **CPM Capstone Schedule:** Click here to see date & location options for the CPM Capstone Track  
[https://www.irem.org/online-course/id-captrk/captrk\\_cpm\\_capstone\\_track\\_mpsaxm\\_cpmexm](https://www.irem.org/online-course/id-captrk/captrk_cpm_capstone_track_mpsaxm_cpmexm)
4. **Prep Tutorials:** Once you register, you have access to the MPSA Prep Tutorial & Practice Spreadsheet & CPM Exam Prep Tutorial. These can be found in the Learning Platform.
5. **Learning Platform:** Course materials can be found on the IREM Learning Platform.  
<https://www.iremlearning.org/my/>
6. **Virtual Proctor Instructions:** This includes steps on how to register, fees for registering less than 72 hrs before taking the test, permitted/not permitted items, preferred browsers, etc. The permitted calculators listed are: Four Function, Scientific, Graphing, Computer's Calculator, Online Calculator, Financial Calculator. [CPM Capstone - Virtual Proctor Instructions](#)
7. **CPM Checklist:** a quick reference guide to see the CPM requirements. [CPM Checklist](#)
8. **CPM Handbook:** all the details on getting your CPM. [CPM Handbook](#)
9. **Scholarships:** IREM Foundation offers scholarships year-round. You can apply [here](#). IREM Indy offers scholarships twice yearly. Click [here](#) for more information.